

Day One

Start Time	End time	Training Activity
09:00	09:15	Introduction to the Course (Welcome, Housekeeping and Materials)
09:15	10:30	Who are you?
10:30	10:45	Break
10:45	11:00	EU EOM Calendar of Events
11:00	12:00	LTO: Role and Responsibilities and Phases of Work
12:00	13:15	Lunch
13:15	13:30	Energiser
13:30	15:00	International Commitments and the Declaration of Principles on International Election Observation
15:00	15:30	Walk to EC (Charlamagne)
15:30	17:00	Intro to EU and how an EU EOM is organised by the European Commission
17:00	17:15	Evaluation/Conclusion
17:30		Informal Welcome Drink

Day Two

Start Time	End time	Training Activity
09:00	09:05	Welcome and Housekeeping
09:05	09:20	Energiser - How observant are you?
09:20	10:50	The Legal Framework for Elections
10:50	11:10	Break
11:10	12:30	The Electoral Cycle
12:30	13:45	Lunch
13:45	14:00	Energiser
14:00	15:00	Core Team: Relationships and Challenges
15:00	15:15	Break
15:15	16:45	Safety and Security in the Field
16:45	16:50	Explain homework assignment
16:50	17:05	Evaluation and Conclusion

Day Three

Start Time	End time	Training Activity
09:00	09:05	Welcome and Housekeeping
09:05	09:20	Energiser: Team Work
09:20	10:05	EU EOM Media Policy
10:05	10:45	EU EOM Code of Conduct
10:45	11:00	Break
11:00	12:00	The Role of a Short Term Observer
12:00	12:45	LTO relationship to STOs
12:45	14:00	Lunch
14:00	14:15	Energiser
14:15	15:15	Political Rally Scenarios
15:15	15:45	Reporting: Weekly, rally, spot, End of Mission
15:45	16:00	Break
16:00	17:30	Good reporting techniques
17:30	17:40	Homework assignment
17:40	17:50	Evaluation and Conclusion

Day Four

Start Time	End time	Training Activity
09:00	09:05	Welcome and Housekeeping
09:05	09:20	Energiser: WAR
09:20	09:50	Preparing a Regional Briefing Pack and organising the briefing
09:50	10:20	Working with local staff
10:20	10:40	Break
10:40	12:10	Gathering Information and Planning your work
12:10	13:30	Lunch
13:30	13:45	Energiser
13:45	14:05	Calendar planning overview
14:05	15:05	Interviewing Style and Content
15:05	15:25	Break
15:25	16:25	Participant mid-course evaluation feedback
16:25	17:25	Teamwork
17:25	17:30	Evaluation and Conclusion
19:30		LTO Beginners Dinner

Day Five

Start Time	End time	Training Activity
09:00	09:05	Welcome and Housekeeping
09:05	09:20	Energiser
09:20	10:20	Common Cultural Scenarios in EU EOMs
10:20	10:35	Break
10:35	11:05	Role of the Implementing Partner
11:05	12:05	LTO Evaluation
12:05	13:20	Lunch
13:20	13:30	Energiser
13:30	14:00	Observation Forms - the method behind them
14:00	15:20	Consolidation exercise
15:20	15:40	Break
15:40	16:00	Field Equipment overview
16:00	17:00	GPS, SATPhone, BGAN, Radio
17:00	17:20	Final Questions
17:20	17:30	Closing Remarks