

# NEEDS Legal and Election Training 20 – 24 April 2009

## DAY ONE

| Start Time | End time | Training Activity  |
|------------|----------|--|
| 9:00       | 9:10     | Introduction to the Course (Welcome, Housekeeping and Materials)             |
| 9:10       | 9:40     | Who are you?   |
| 9:40       | 10:20    | EU EOM Policy Framework and Political Context                                |
| 10:20      | 11:00    | The link between electoral assistance and electoral observation              |
| 11:00      | 11:20    | <b>Break</b>   |
| 11:20      | 11:40    | EU EOM Management Structure  |
| 11:40      | 13:00    | Defining the Roles and Responsibilities of EU EOM Election and Legal Experts |
| 13:00      | 14:00    | <b>Lunch</b>   |
| 14:00      | 15:30    | EU EOM Relations with 3rd parties  |
| 15:30      | 15:50    | <b>Break</b>   |
| 15:50      | 17:20    | International and Regional Obligations and Benchmarks                        |
| 17:20      | 17:30    | Conclusion and Evaluations   |

## DAY TWO

| Start Time | End time | Training Activity   |
|------------|----------|---|
| 9:00       | 9:05     | Welcome and Housekeeping  |
| 9:05       | 9:20     | Ice-breaker: Observation Game   |
| 9:20       | 11:00    | Elements of an Electoral Framework from Constitutions to Instructions |
| 11:00      | 11:20    | <b>Break</b>  |
| 11:20      | 12:20    | Legal Instruments that define electoral processes                     |
| 12:20      | 13:00    | Common elements on Constitutions                                      |
| 13:00      | 14:00    | <b>Lunch</b>  |
| 14:00      | 14:15    | Cultural Environment  |
| 14:15      | 16:15    | Intro to electoral system families                                    |
| 16:15      | 16:30    | <b>Break</b>  |
| 16:30      | 17:30    | Intro to Electoral Management Models                                  |
| 17:30      | 17:40    | Conclusion and Evaluation   |

## DAY THREE

| Start Time | End time | Training Activity   |
|------------|----------|---|
| 9:00       | 9:05     | Welcome and Housekeeping  |
| 9:05       | 9:20     | Energiser: Teamwork   |
| 9:20       | 11:00    | Getting to know Electoral Management Models                                     |
| 11:00      | 11:20    | <b>Break</b>  |
| 11:20      | 12:40    | Gender Analysis of an electoral process   |
| 12:40      | 13:40    | <b>Lunch</b>  |
| 13:40      | 14:00    | Communication Skills  |
| 14:00      | 15:45    | Reporting skills and responsibilities for statements, interim and final reports |
| 15:45      | 16:00    | <b>Break</b>  |
| 16:00      | 16:50    | Good standards for Preliminary Statements and Final Reports                     |
| 16:50      | 17:00    | Conclusion and Evaluation   |

## DAY FOUR

| Start Time | End time | Training Activity  |
|------------|----------|--|
| 9:00       | 9:05     | Welcome and Housekeeping   |
| 9:05       | 9:20     | Energiser: Stick exercise  |
| 9:20       | 11:00    | Voter Registration   |
| 11:00      | 11:20    | <b>Break</b>   |
| 11:20      | 12:50    | Political parties and candidates (required qualifications, registration process and funding of political parties), media and election campaign regulations |
| 12:50      | 13:50    | <b>Lunch</b>   |
| 13:50      | 14:05    | Working with Local Staff   |
| 14:05      | 15:35    | Auditing Voter Registration  |
| 15:35      | 15:50    | <b>Break</b>   |
| 15:50      | 16:50    | Participant Evaluation Feedback  |
| 16:50      | 18:25    | Observing Electoral Disputes   |
| 18:25      | 18:35    | Conclusion and Evaluation  |
| 19:00      |          | <b>Dinner for Participants</b>   |

## DAY FIVE

| Start Time | End time | Training Activity                                  |
|------------|----------|--|
| 9:00       | 9:05     | Welcome and Housekeeping                           |
| 9:05       | 9:20     | Energiser  |
| 9:20       | 10:20    | Introduction to Parallel Vote Tabulation           |
| 10:20      | 10:35    | <b>Break</b>                                       |
| 10:35      | 12:20    | Observation forms models and reporting methodology |
| 12:20      | 13:20    | <b>Lunch</b>                                       |
| 13:20      | 14:50    | Making the Recommendations Count                   |
| 14:50      | 15:05    | <b>Break</b>                                       |
| 15:05      | 16:35    | Electoral processes and technology upgrades        |
| 16:35      | 17:05    | Conclusion and Evaluation                          |