

NEEDS Legal and Election Training 20 – 24 April 2009

DAY ONE

Start Time	End time	Training Activity
9:00	9:10	Introduction to the Course (Welcome, Housekeeping and Materials)
9:10	9:40	Who are you?
9:40	10:20	EU EOM Policy Framework and Political Context
10:20	11:00	The link between electoral assistance and electoral observation
11:00	11:20	Break
11:20	11:40	EU EOM Management Structure
11:40	13:00	Defining the Roles and Responsibilities of EU EOM Election and Legal Experts
13:00	14:00	Lunch
14:00	15:30	EU EOM Relations with 3rd parties
15:30	15:50	Break
15:50	17:20	International and Regional Obligations and Benchmarks
17:20	17:30	Conclusion and Evaluations

DAY TWO

Start Time	End time	Training Activity
9:00	9:05	Welcome and Housekeeping
9:05	9:20	Ice-breaker: Observation Game
9:20	11:00	Elements of an Electoral Framework from Constitutions to Instructions
11:00	11:20	Break
11:20	12:20	Legal Instruments that define electoral processes
12:20	13:00	Common elements on Constitutions
13:00	14:00	Lunch
14:00	14:15	Cultural Environment
14:15	16:15	Intro to electoral system families
16:15	16:30	Break
16:30	17:30	Intro to Electoral Management Models
17:30	17:40	Conclusion and Evaluation

DAY THREE

Start Time	End time	Training Activity
9:00	9:05	Welcome and Housekeeping
9:05	9:20	Energiser: Teamwork
9:20	11:00	Getting to know Electoral Management Models
11:00	11:20	Break
11:20	12:40	Gender Analysis of an electoral process
12:40	13:40	Lunch
13:40	14:00	Communication Skills
14:00	15:45	Reporting skills and responsibilities for statements, interim and final reports
15:45	16:00	Break
16:00	16:50	Good standards for Preliminary Statements and Final Reports
16:50	17:00	Conclusion and Evaluation

DAY FOUR

Start Time	End time	Training Activity
9:00	9:05	Welcome and Housekeeping
9:05	9:20	Energiser: Stick exercise
9:20	11:00	Voter Registration
11:00	11:20	Break
11:20	12:50	Political parties and candidates (required qualifications, registration process and funding of political parties), media and election campaign regulations
12:50	13:50	Lunch
13:50	14:05	Working with Local Staff
14:05	15:35	Auditing Voter Registration
15:35	15:50	Break
15:50	16:50	Participant Evaluation Feedback
16:50	18:25	Observing Electoral Disputes
18:25	18:35	Conclusion and Evaluation
19:00		Dinner for Participants

DAY FIVE

Start Time	End time	Training Activity
9:00	9:05	Welcome and Housekeeping
9:05	9:20	Energiser
9:20	10:20	Introduction to Parallel Vote Tabulation
10:20	10:35	Break
10:35	12:20	Observation forms models and reporting methodology
12:20	13:20	Lunch
13:20	14:50	Making the Recommendations Count
14:50	15:05	Break
15:05	16:35	Electoral processes and technology upgrades
16:35	17:05	Conclusion and Evaluation