

Day One

Start Time	End time	Training Activity
9:00	9:15	Introduction to the Course (Welcome, Housekeeping and Materials)
9:15	10:15	Who are you?
10:15	10:30	Break
10:30	11:00	EU EOM Calendar of Events
11:00	11:30	Walk to Charlemagne Building
11:30	12:45	Intro to EU and how an EU EOM is organised by the European Commission
12:45	14:00	Lunch
14:00	14:15	Energiser - Name Circle
14:15	15:45	LTO: Role and Responsibilities and Phases of Work
15:45	16:00	Break
16:00	17:20	The Electoral Cycle
17:20	17:30	Evaluation/Conclusion
17:30		Informal Welcome Drink

Day Two

Start Time	End time	Training Activity
9:00	9:05	Welcome and Housekeeping
9:05	9:20	Energiser - How observant are you?
9:20	10:40	International Commitments and the Declaration of Principles on International Election Observation
10:40	11:00	Break
11:00	12:00	Core Team: Relationships and Challenges
12:00	13:15	Lunch
13:15	13:30	Energiser
13:30	14:00	EU EOM Media Policy
14:00	14:50	Reporting: Weekly, rally, spot, End of Mission
14:50	15:05	Break
15:05	16:05	Political Rally Scenarios
16:05	16:50	EU EOM Code of Conduct
16:50	16:55	Explain homework assignment
16:55	17:00	Evaluation and Conclusion

Day Three

Start Time	End time	Training Activity
9:00	9:05	Welcome and Housekeeping
9:05	9:20	Energiser: Team Work
9:20	10:40	The Legal Framework for Elections
10:40	11:10	Break
11:10	12:40	Good reporting techniques
12:40	14:00	Lunch
14:00	14:15	Energiser
14:15	15:30	Working with Local Staff
15:30	15:45	Break
15:45	17:30	LTO Relationship to STOs
17:30	17:40	Homework assignment
17:40	17:45	Evaluation and Conclusion

Day Four

Start Time	End time	Training Activity
9:00	9:05	Welcome and Housekeeping
9:05	9:20	Energiser - drawing together
9:20	9:50	Role of the Implementing Partner
9:50	10:50	LTO Evaluation
10:50	11:10	Break
11:10	12:40	Gathering Information and Planning your work
12:40	13:30	Lunch
13:30	13:45	Energiser: WAR
13:45	14:05	Calendar planning overview
14:05	15:20	Interviewing Style and Content
15:20	15:40	Break
15:40	16:40	Teamwork
16:40	16:45	Evaluation and Conclusion
16:45	17:45	Participant mid-course evaluation feedback
19:30		LTO Beginners Dinner

Day Five

Start Time	End time	Training Activity
9:00	9:05	Welcome and Housekeeping
9:05	9:20	Energiser: Stick Exercise
9:20	9:50	Preparing a Regional Briefing Pack and organising the briefing
9:50	10:50	Common Cultural Scenarios in EU EOMs
10:50	11:05	Break
11:05	12:35	Safety and Security in the Field
12:35	13:50	Lunch
13:50	14:05	Energiser: Machine
14:05	15:35	Observation Forms - the method behind them
15:35	15:50	Break
15:50	16:20	Field Equipment overview
16:20	16:40	Final Questions
16:40	17:00	Closing Remarks