

## Day One

Start Time	End time	Training Activity
9:00	9:15	Introduction to the Course (Welcome, Housekeeping and Materials)
9:15	10:15	Who are you?
<b>10:15</b>	<b>10:30</b>	<b>Break</b>
10:30	10:45	Course Code of Conduct
10:45	11:15	EU EOM Calendar of Events
11:15	12:45	LTO: Role and Responsibilities and Phases of Work
<b>12:45</b>	<b>14:00</b>	<b>Lunch</b>
14:00	14:15	Energiser - Name Circle
14:15	15:45	International Commitments and the Declaration of Principles on International Election Observation
<b>15:45</b>	<b>16:00</b>	<b>Break</b>
16:00	17:30	Intro to EU and how an EU EOM is organised by the European Commission
17:30	17:35	Explain Homework Assignment
17:35	17:45	Evaluation/Conclusion
<b>18:00</b>		<b>Informal Welcome Drink</b>

## Day Two

Start Time	End time	Training Activity
9:00	9:05	Welcome and Housekeeping
9:05	9:20	Energiser - How observant are you?
9:20	10:20	Political Rally Scenarios
<b>10:20</b>	<b>10:35</b>	<b>Break</b>
10:35	11:35	Core Team: Relationships and Challenges
11:35	12:15	EU EOM Code of Conduct
12:15	13:30	<b>Lunch</b>
13:30	13:45	Energiser
13:45	15:00	EU EOM Media Policy
<b>15:00</b>	<b>15:15</b>	<b>Break</b>
15:15	16:00	Reporting: Weekly, rally, spot, End of Mission
<b>16:00</b>	<b>16:05</b>	<b>Mini-break</b>
16:05	17:20	Good Reporting
17:20	17:25	Explain Homework Assignment
17:25	17:40	Evaluation and Conclusion

## Day Three

Start Time	End time	Training Activity
9:00	9:05	Welcome and Housekeeping
9:05	9:20	Energiser: Team Work
9:20	10:40	The Legal Framework for Elections
<b>10:40</b>	<b>11:00</b>	<b>Break</b>
11:00	12:30	Writing in Teams
<b>12:30</b>	<b>13:45</b>	<b>Lunch</b>
13:45	14:00	Energiser
14:00	14:15	Safety and Security Tips
14:15	15:30	Working with Local Staff
<b>15:30</b>	<b>15:45</b>	<b>Break</b>
15:45	17:30	LTO Relationship to STOs
17:30	17:35	Homework assignment
17:35	17:45	Evaluation and Conclusion

## Day Four

Start Time	End time	Training Activity
9:00	9:05	Welcome and Housekeeping
9:05	9:20	Energiser - drawing together
9:20	9:50	Role of the Implementing Partner
9:50	10:50	LTO Evaluation
10:50	11:10	<b>Break</b>
11:10	12:30	Interviewing Style and Content
12:30	13:30	<b>Lunch</b>
13:30	13:45	Energiser: WAR
13:45	15:15	Planning your work and Information Gathering
15:15	15:30	<b>Break</b>
15:30	15:50	Calendar Planning Overview
15:50	16:50	Teamwork
16:50	17:00	Evaluation and Conclusion
17:00	18:00	Participant mid-course evaluation feedback
19:30		<b>LTO Beginners Dinner</b>

## Day Five

Start Time	End time	Training Activity
9:00	9:05	Welcome and Housekeeping
9:05	9:20	Energiser
9:20	9:30	Feedback on Homework Report: Meeting with a District Election Officer
9:30	10:00	Preparing a Regional Briefing Pack and organising the briefing
10:00	11:00	Common Cultural Scenarios in EU EOMs
11:00	11:15	<b>Break</b>
11:15	12:45	Observation Forms - the method behind them
12:45	13:45	<b>Lunch</b>
13:45	14:00	Energiser: Machine
14:00	15:30	Consolidation Exercise
15:30	15:50	Final Questions
15:50	16:00	Closing Remarks and Evaluation